

EASTERN PRODUCE KENYA LIMITED



Corporate Social Responsibility Report

3rd Quarter 2019

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1. Current Significant Issues

Political tension on land reclamation still on; monitoring is ongoing. Rehabilitation of Kibabet wetlands still work in progress, fencing off the area successfully done and a footbridge successfully constructed. Support from NEMA on the rehabilitation process yielded fruit as the encroaching community kept away

Plucking standards and green leaf supply payments has stirred the tea industry. Smallholder tea farmers are keen to supply quality 2 leaves and a bud for good returns.

2. Update on Corporate Social Responsibility Plan Implementation

Progress on implementation of CSR activities is good. The CSR committee continues to meet up quarterly to discuss community relations enhancement projects and implementation. Progress and updates of the community projects have been uploaded on social media platforms throughout the quarter.

We have continued to align all our projects and activities to the Sustainable Development Goals (SDGs) demonstrating our commitment to care for our community and remaining relevant. Some of the areas we have recorded good progress through CSR are SDGs 1 (No Poverty), 2 (Zero Hunger), 3 (Improved Health and well-being), 4 (Quality Education), 5 (Gender Equality), 6(Water and Sanitation) and 17 (Partnerships for the Goals)

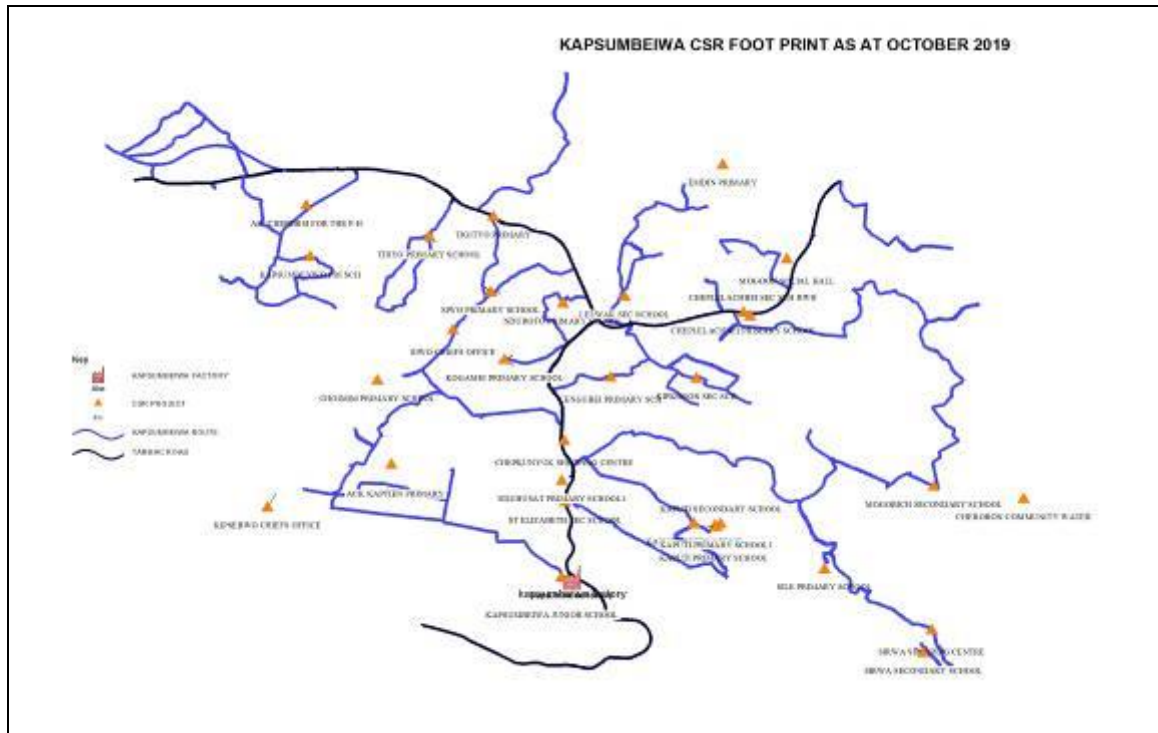
Social media pages for EPK launched in the course of the quarter. Instagram and Twitter went live early October, 2019.

There has been applaud and appreciation from the communities on development projects facilitated by CSR. The impact has been felt and so far lives have been transformed.

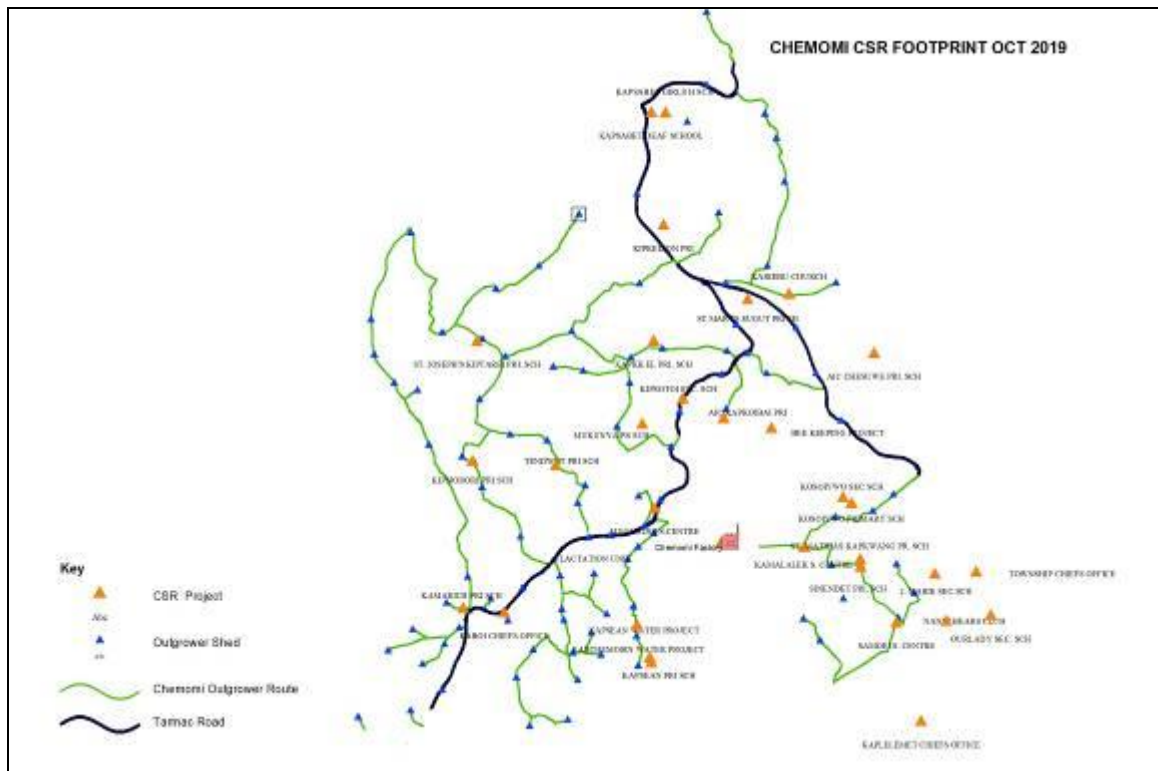
3. Community Relations

Community projects implemented so far have made a positive impact to the communities leading to appreciation and good relations between the company and her neighbors.

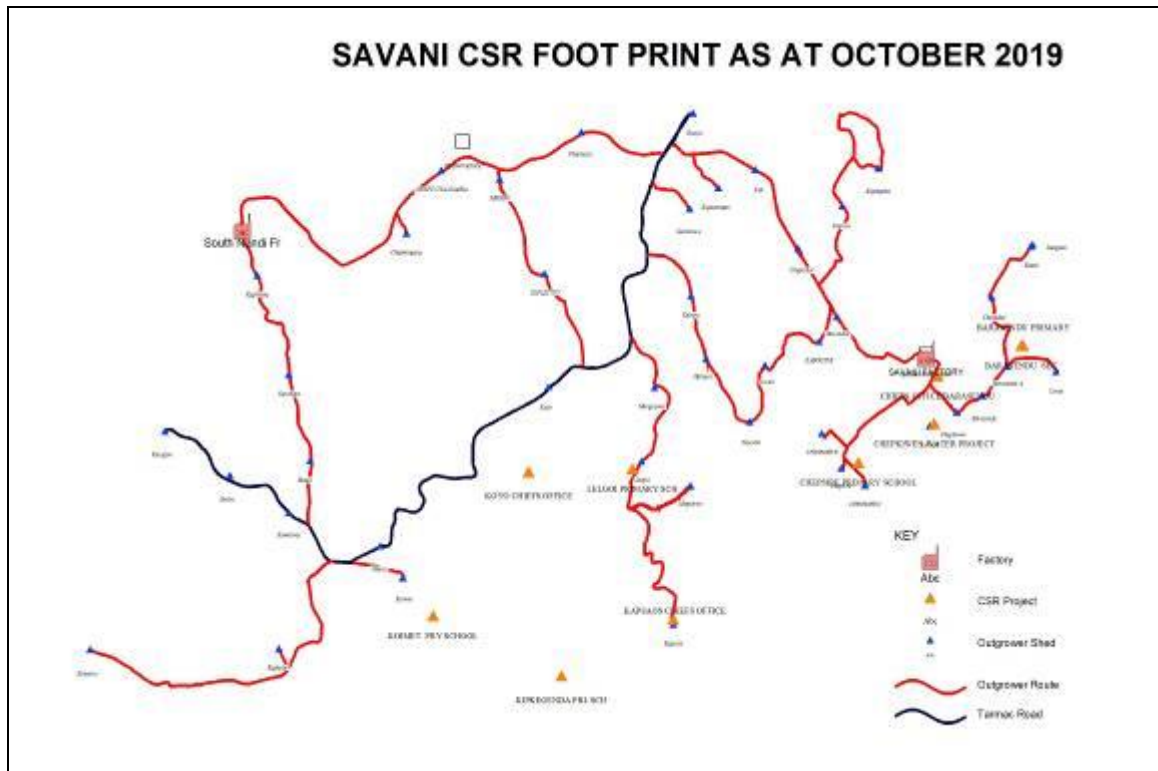
Below is our CSR footprint as at September, 2019 per region, showing the out-grower routes, and the areas reached by various CSR projects.



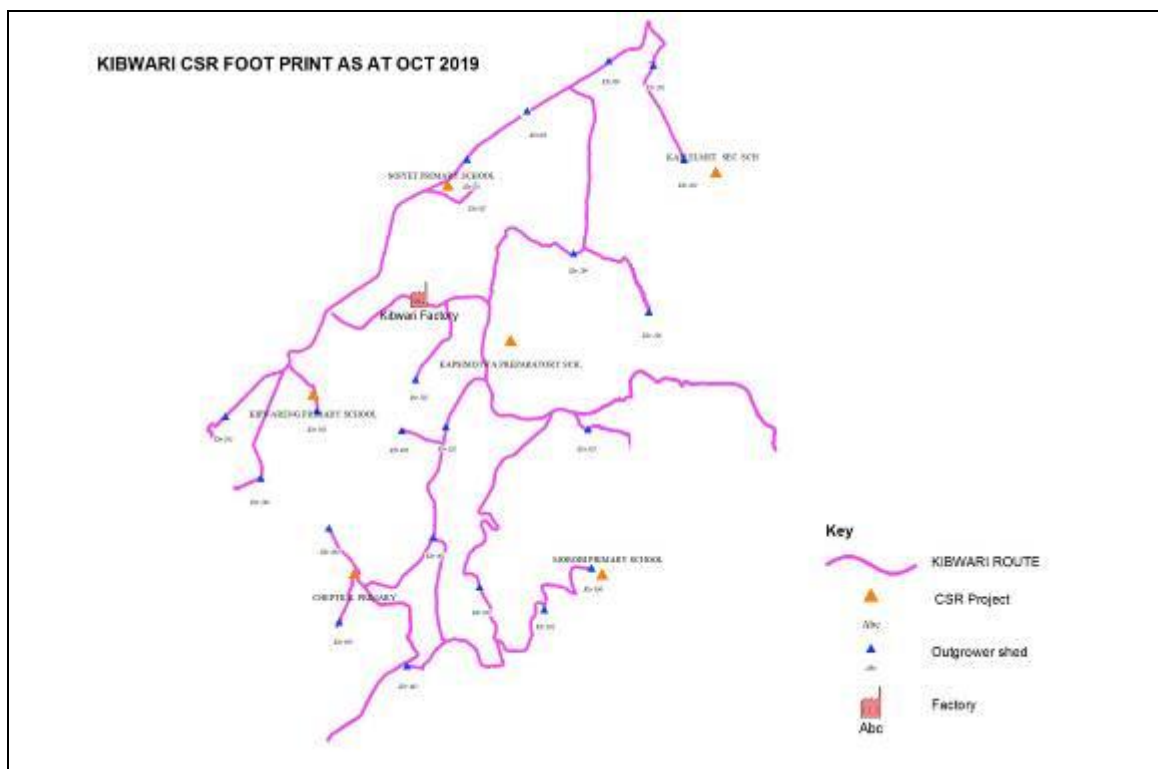
East Operations CSR footprint



West operations: Chemomi Catchment CSR footprint



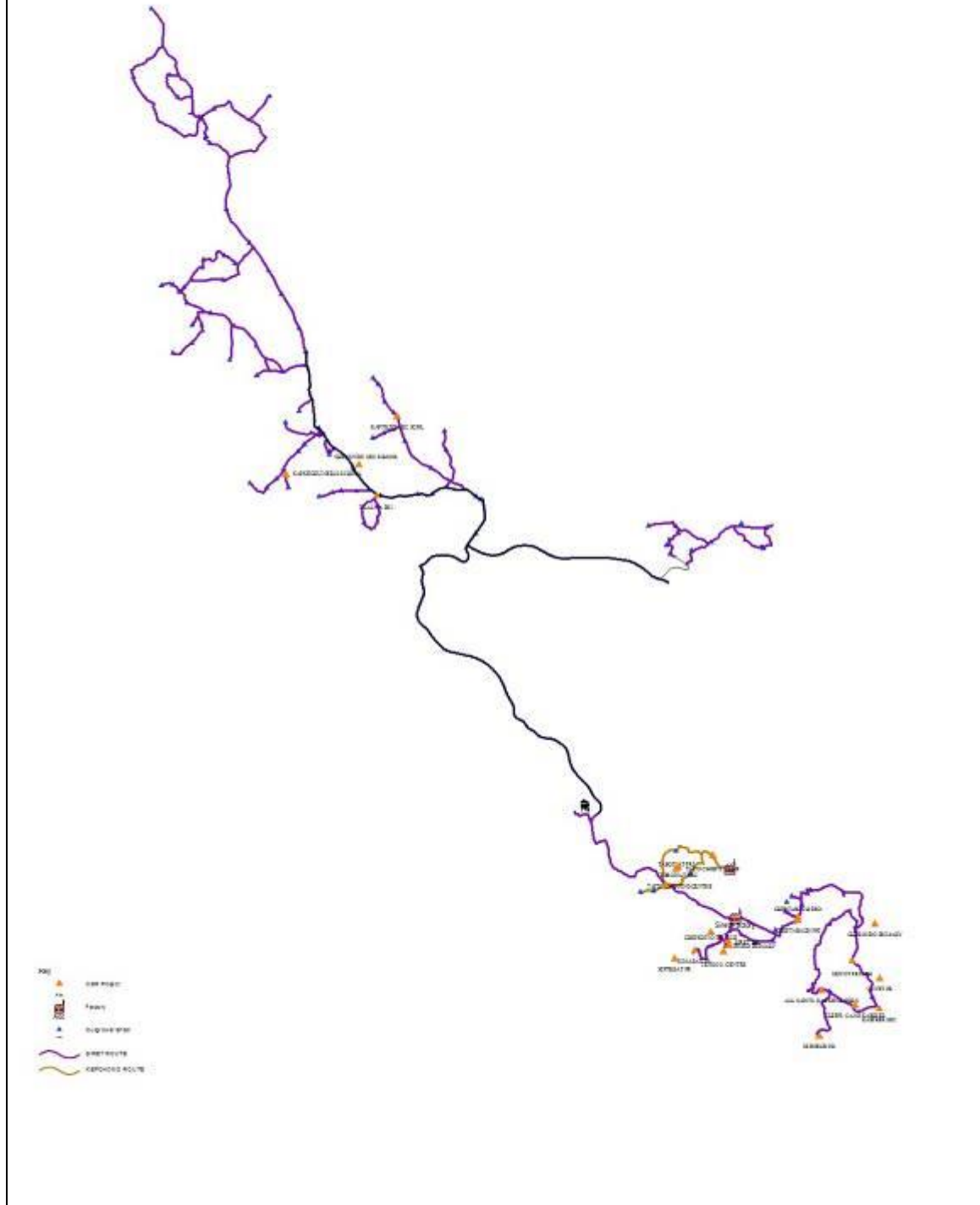
West Operations: Savani Catchment CSR Footprint



Managed Clients: Kibwari PLC Catchment CSR footprint



SIRET & KEPCHOMO CSR FOOTPRINT AS AT OCT 2019



Central Operations: Kepchomo and Siret CSR Footprint



3.1. Enhancing Food Security

The company continues to carry out Kitchen garden establishment demos to help improve the community and employees' food security status. This is in line with SDG 2 (Zero hunger) and SDG3 (Improved Health and well-being)

In the course of the quarter, we supported a 2 day nutrition workshop aimed at empowering women in agriculture through practical kitchen garden establishment sessions and cooking demos with focus on indigenous vegetables and their nutritional value. The workshop was organized by Chepsangor Hills Coffee Limited, in partnership with University of Cambridge, and University of Nairobi. It brought together students taking up Nutrition science courses at the university and indigenous women in the society, who focused on modern vs indigenous ways of vegetable preparation, pros and cons. utilization of the various food groups amongst the various categories of people; elderly, adolescents, infants, those with chronic illness etc.

During the quarter, with Grete Davey, the out growers department also carried out KG establishment in 2 out growers areas – Kibwari and Chemomi. Nutritional health talks also took place and the community appreciated the knowledge shared

In quarter 4, to mark world food day on 16th October, activities will be planned in line with this year's theme, 'Our Actions Our Future.'



With the Kitchen gardens establishment and the vegetable preparation methods, ours is truly a demonstration of a healthy and sustainable diet, affordable and accessible to all meeting the three pillars of food security



Further to support nutrition and specifically pillar number 3 on food security; food utilization, the company supported awareness creating during world breastfeeding week.



3.2. Education

To ensure inclusive and equitable education, and promote lifelong learning opportunities for all, as per SDG 4 (Quality Education), 120 desks were donated to 6 primary schools and 60 lockers and chairs were donated to 3 secondary schools (Sirwa, Mosombor and Kaptildil secondary schools)

Kapsumbeiwa Junior nursery school, and Early Childhood Development and Education Centre, was supported with 5 tables and 25 chairs. This supports the high number of the children enrolled in the school and enhances early childhood development services.



Photoshowing desks donations to schools

3.3. Water

To ensure availability and sustainable management of water, we have continued to provide Water through Rain water harvesting (RWH) projects. This quarter, 1 secondary school, 1 special school – for the deaf and 1 primary school this quarter received rain water harvesting kits (2- 5000ltr water tanks, gutters and piping and plinth construction). As a result, the schools have reported eliminated accidents from rivers and streams, increased attendance and improved attention in classrooms. The community around has also appreciated the drawing of water from the rains, setting up gutters and water containers in their homes.

The rain water Harvesting Projects for schools also put EPK in the spotlight after being recognized by the North American Tea Convention for Sustainability Awards.



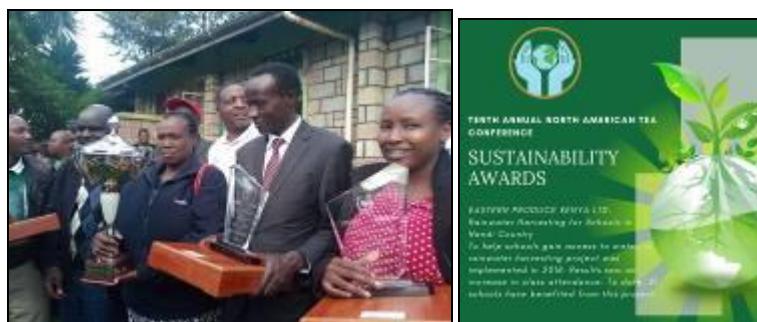
RWH project handed over to a All Saints Kapkeno Girls' high school



3.4 Environment

The company received awards towards environmental conservation and climate change mitigation. One award was presented to Kipkoimet Estate for her initiative and sustainable use of waste management from the homes, while the other award went to Sioi Indigenous Tree Nursery for her innovation on forest enrichment with indigenous tree seedlings.

This Quarter the company was also recognized by the North American Tea Convention on Rain Water Harvesting Projects in Schools around Nandi. Through demonstrating that we have substantially increased water use efficiency through the RWH projects in schools helping to ensure a more sustainable withdrawal and freshwater supply to address water scarcity in the region.



Photos showing EPK managers with Awards received towards environmental Conservation and a caption of the North American Tea Convention Sustainability awards.

3.5 Sanitation

During the quarter, 7(4 schools, 3 community shopping centres) institutions were supported with sanitation facilities in form of Double door latrines. The schools and administration officers have acknowledged that the sanitation facilities go a long way in improving hygiene and reducing the risk of sanitation related ailments. Children in schools and adults in shopping centres were sensitized on the importance of practicing proper hygiene by making use of the toilets to separate human excreta from human contact, as well as washing their hands during critical times including after visiting the toilets.

In Bondeni village:

The dry-loo toilets being trialed out in Bondeni Village, Chemomoi started being used late 2nd quarter. There are challenges with use and functionality that are still being addressed. On use, the villagers dislike seeing the excreta as the commode is shallow and on functionality, the cyclones were not moving hence the process of drying of the matter was limited. Observations and modifications are ongoing as well as monitoring of the progress on efficiency.

In Kepchomo Primary school:

The ablution block construction is now complete. Kenya Power and Lighting Company are yet to connect power, hence the facility is not being used.

4. Trainings/ Social audits

Internal trainings were conducted, during the quarter with managers and trainee managers attending. Internal trainings focused on improving productivity as well as engaging in ethical practices for sustainability.



External trainings conducted were specific to capacity building in different fields. One in particular was training on sustainability and CSR, which focused on enlightening the managers on the Sustainable Development Goals and how the company has integrated them to the CSR's objectives. Emphasis was put on all the goals, with good reason touched extensively on SDG 17 (Partnerships for the goals) as there are a number of joint projects between the company and buyers of tea, all seeking to address shortcomings for achievements of the goals' targets.

5. Mini Field Days

During the quarter, 4 mini field days were held. The aim is to reach farmers with practical guide on crop husbandry, address diversification as well as social issues like modern day slavery and child labour. These topics have been covered comprehensively in the 7 sessions held in quarter 3 and 4. Shed chair persons meeting together with transporters were also held. Issues related to management of tea during transportation and mapping of farms were discussed.



Photos showing an active green leaf buying centre and a mini field day session in the community



A shed Chairpersons meeting held in Siret

6. Roads and Bridges

Through a partnership with the County government, and Siret Estate, 2.2 km of proposed 2.6 Km Cheptabach road was murramed and compacted easing transport for both the Cheptabach community and tea transporters to Siret.



Photos showing Work in progress at Cheptabach Road; in June, 2019, now complete

7. Others

7.1 Gender

ToTs continue to carry out sensitization activities in relation to Gender and social issues in the work place to complement SHARP week in the month of August.



During the quarter, GEP meeting took place in Kericho. Sadly, IDH and partners involved in implementing the safe spaces for victims of Gender based violence informed the members that they have closed the program and will be looking to brainstorm on best way forward. Below is a caption from the minutes of the meeting explaining the decision to not pursue the safe spaces project further.

'IDH has had several rounds of discussions with private partners and for the majority it became clear that the resources that were required for the safe space were not available; Also due to the challenging market conditions in the global tea market. Since IDH works with a co-funding principle, IDH funding is only available to match fund private sector investment. Next to this, IDH can only commit funds to programs up until December 2020 because of the restrictions of our institutional donors. With all this going on, the tea team was challenged by the IDH Management Team on the feasibility of this project up until 2020. This combined with insufficient private sector resources, made IDH decide to not pursue the safe spaces work further within the current timelines. IDH regrets this decision, and understands it is disappointing for other GEP partners, and especially the ones that were so committed to this activity. It is important that we provide feedback to the county government on this decision as 1 GEP, and IDH will get back to private sector partners to assist in this. Even though we are not able to pursue this activity at the moment, this does not imply that a safe space is not a clear need. Individual companies can take up this work on an individual company level, or different ways to realize this can be further explored jointly.'

7.2 SHARP Week

This year, to mark SHARP week at EPK, sessions were held with focus on adolescent boys and girls in the villages. They were reached through, 'mama knows,' forums and 'Wise men' Forums. Football tournaments were held across the estates climaxing the week and the message on zero tolerance to Sexual harassment in the workplace. The levels of awareness this year went higher with employees exhibiting confidence in the systems placed to address sexual harassment in the workplace.



Photos showing activities during SHARP week

7.3 Partnerships

There has been good progress with our partners on CSR projects. All projects are in line with the SDGs and also meet our objectives on enhancing community relations.

This quarter, we made strides with Taylors of Harrogate, through completion of the baby nursing unit. The community Library is at the final stages and shall be commissioned before the end of the 4th quarter. We have also made a request to support construction of a science lab for Savani secondary school.

During the quarter, our partnership with Twinings Tea continued, through various health intervention projects.

7.3.1 Taylors of Harrogate supported Projects

Progress with establishment the lactation place is as follows:

- For the lactation place, it was agreed to be officially referred to as a baby nursing unit. It has been complete so far with a few women making use of it. The Project launch was in April 5th 2019. So far 6 women with 7 children are making use of the facility
- This quarter the focus has been on creating awareness to employees on benefits of exclusive breastfeeding. This has been in collaboration with the Ministry of Health who have also



expressed interest of making use of the facility to raise awareness to other counties, as it is a first to the counties

Progress with establishment the community library is as follows:

- For the library, a 40 foot container was purchased. Currently a contractor is on site prefabricating the container for use as a community library. This is located in Mogoon area, falling under East Operations and will benefit the community there that includes primary and secondary schools as well as a vocational/technical institution in the neighborhood.
- The library room is now complete. Computers have been purchased and networking is currently taking place. A books drive driven by AgM West has successfully mobilized books to be donated to the library. The Committee projects to commission the Library before end of quarter 4, 2019
- The community has set up a committee running to run the facility with a retired Librarian from the Moi University as the patron to offer guidance and oversee day to day running of the library. They have liaised with the university and colleges around to utilize students taking up library science as volunteers to support the facility. They also developed guidelines, policies to govern the place.



Photos showing complete library room and *The Baby Nursing Unit*

7.3.2 Twinings Tea supported projects

HER Health Peer educators continued to receive training sessions during the quarter. They will be graduating in septemebr 2019. A mid term review on the project was held during the quarter. Findings indicated a positive trend in health seeking behaviours of our employees. The peer health educators shared success stories since they received the first training session.

Further, the company partnered with a local health service provider for a well-woman clinic as had been requested by the Peer Health educators. They felt that having been equipped with knowledge, reaching their peers with just theoretical information was inadequate. They wanted to access services like Cervical cancer screening for them to be able to share information from a point of knowledge. During the health outreach, 104 women and 54 men were reached with various health services and information. There were 7 suspected cases of Cervical cancer and the clients were referred to a hospital in Eldoret for further checks and health services.

This quarter, we initiated a session with Kibwari and had a manangement meeting. PHEs were identified and their first training session takes place in October.

On Smallholders, Twinings was linked to Siret OEP and so far have managed to train 17 ToTs from different areas within the county. Currently, 60 PHEs have been identified and are being trained



Savani PHEs during a training session and the Health outreach session in Kapkoros Dispensary in Savani

8. Community relations

Support to our local administration has been positively received, and as a result enhanced community service delivery has been observed.

This quarter 4 Local admin offices received office furniutre



Office furniture donated to Siwo Location, Kapsumbeiwa



9. Donations' Summary

Good community relations continued in the quarter. Appreciation from the community expressed through cards and letters to the CSR committee. Donations summary is as depicted in the table below. During the third quarter 2019 we donated in cash and in kind, goods and services worth **Ksh. 1,963,068.57**

EASTERN PRODUCE KENYA LIMITED				
SUMMARY OF DONATIONS 2019				
ESTATE	QUARTER AMOUNT (KShs) ¹	QUARTER AMOUNT (KShs) ²	TOTALS	QUARTER 3 AMOUNT IN Ksh
Kibwari	26,450.36	164,152.50	190,602.86	85,615.08
Sitoi	61,281.20	0	61,281.20	65,229.00
Kapsumbeiwa	174,071.40	521,865.32	695,936.72	280,909.00
Chemomi	56,500.00	309,274.50	365,774.50	493,536.18
Siret	204,118.51	275,898.90	480,017.41	457,626.70
Nandi Office	219,900.00	74,325.70	294,225.70	225,000.00
Kepchomo	6,500.00	3,250.00	9,750.00	3,250.00
Savani	15,192.00	29,183.00	44,375.00	98,756.00
Kibabet	27,000.00	48,450.00	75,450.00	35,400.00
Kaboswa	19,043.41	4,514.31	23,557.72	19,628.25
Kipkoimet	12,518.54	23,025.96	35,544.50	188,581.51
Kipkeibon	9,764.24	68,064.00	77,828.24	709.00
Kaprachoge	9,494.45	142,740.00	152,234.45	8,827.85
T/Dept.	0	0	0.00	0.00
Kapkagaron	0	0	0.00	0.00
W/Shops	0	0	0.00	0.00
TOTALS	778,792.34	1,664,744.19	2,443,536.53	1,963,068.57

10. Key Performance Indicators

10.1. Business Integrity

10.1.1. So far we have not received any written or verbal warnings, notices or complaints from law enforcement agents or government officials.

10.1.2. Internal audit department continued to do audits in different units and adverse issues discussed with concerned heads of departments



10.2. Workplace

10.2.1. Employee Engagement

A decrease (11%) in number of employees was evident in our own estates, and a decrease (9%) in the managed estates in the third quarter 2019 compared to 2018 similar period.

EASTERN PRODUCE KENYA LIMITED									
Table showing Number of Employees (excluding management) from 2012 to 2019									
	2012	2013	2014	2015	2016	2017	2018	2019	Percentage change in 2019 compared to 2018
January	6349	7156	6214	7128	6994	5905	5718	5493	-4%
February	4188	6952	5715	5207	6735	4653	5051	4171	-17%
March	3628	6899	6313	4009	6050	5195	5080	4511	-11%
April	3696	7636	6589	4760	6247	5350	6058	3363	-44
May	6293	7692	6718	7018	7028	6284	6501	4572	-30
June	6969	7749	6664	7140	7213	7461	6773	6874	1
July	6416	6790	6846	6563	7175	7569	6221	6101	-2%
August	7426	6769	6900	6651	7057	7072	5884	6188	5%
Sept	6924	6415	6672	6138	6789	6943	5666	5683	0%
AVERAGE	5765	7117	6514	6068	6809	6270	5883	5217	-11%

EASTERN PRODUCE KENYA LIMITED - Managed Estates									
Table showing Number of Employees (excluding management) from 2012 to 2019									
	2012	2013	2014	2015	2016	2017	2018	2019	Percentage change in 2019 compared to 2018
January	1768	1990	1941	2110	1942	2264	1771	1560	-12%
February	1232	1876	1771	1546	1856	1569	1575	1296	-18%
March	984	1970	1759	1114	1738	1876	1280	1065	-17%
April	1081	2190	1818	1323	1734	1578	1558	1000	-36
May	1766	2294	2146	2043	1985	1861	1713	1445	-16
June	2130	2239	2235	2151	1998	2198	1778	1896	7
July	1858	2094	2204	1883	2113	2049	1713	1746	2%
August	2096	2003	2282	1916	2008	1948	1737	1817	5%
Sept	2008	2094	2154	1819	1905	1968	1750	1706	-3%
AVERAGE	1658	2083	2034	1767	1919	1923	1652	1503	-9%



10.2.2. Sick Leave

The table below indicates the sick leave figures from 2012 to 2019. So far a 43% decrease is observed in average number of sick leave days taken in own estates and 13% decrease in managed estates figures compared to 2018 similar period.

EASTERN PRODUCE KENYA LIMITED									
Table showing sick leave figures from 2012 to 2019									
	2012	2013	2014	2015	2016	2017	2018	2019	Percentage change in 2019 compared to 2018
January	548	561	523	843	868	410	335	323	-4%
February	290	382	411	460	650	313	262	222	-15%
March	397	641	455	421	617	389	364	150	-59%
April	352	666	573	520	840	400	551	252	-54
May	496	928	669	563	891	597	613	231	-62
June	698	670	549	982	1255	549	762	242	-68
July	741	771	799	878	949	874	603	410	-32%
August	680	670	920	918	1079	693	583	380	-35%
Sept	728	633	833	872	954	619	463	394	-15%
AVERAGE	547	658	636	717	900	538	504	289	-43%

EASTERN PRODUCE KENYA LIMITED - Managed Estates									
Table showing sick leave figures from 2012 to 2019									
	2012	2013	2014	2015	2016	2017	2018	2019	Percentage change in 2019 compared to 2018
January	170	207	233	224	250	128	95	94	-1%
February	84	144	69	136	172	72	80	24	-70%
March	79	158	93	119	235	142	85	51	-40%
April	77	193	116	295	233	169	116	83	-28%
May	107	248	182	171	195	193	127	107	-16%
June	238	238	179	259	299	196	169	126	-25%
July	258	262	199	181	206	191	146	210	44%
August	226	186	313	206	180	215	125	162	30%
Sept	183	225	337	205	118	202	338	250	-26%
AVERAGE	158	206	191	199	209	167	142	123	-13%

10.2.3. Casual Leave

There was a decrease (32%) in average number of casual leave taken in our own estates and (31%) decrease in Managed estates compared to 2018 similar period.

EASTERN PRODUCE KENYA LIMITED									
Table showing Casual leave figures from 2012 to 2019									
	2012	2013	2014	2015	2016	2017	2018	2019	Percentage change in 2019 compared to 2018
January	1584	1652	2361	2395	2823	2063	2706	2029	-25%
February	746	1844	2137	1604	2572	1192	2492	1230	-51%
March	578	2812	2296	1001	2334	1972	2145	901	-58%
April	531	2312	2206	1281	3147	1631	2186	1318	-40%
May	1127	2914	2679	1726	2995	2402	2669	972	-64%
June	1893	3039	2098	2910	3513	2644	2594	1568	-40%
July	1869	2499	2999	2898	2480	4714	2485	2669	7%
August	2564	2457	3429	3149	4767	3446	2446	2382	-3%
Sept	2895	2490	2963	2056	2828	3160	2487	2111	-15%
AVERAGE	1531	2446	2574	2113	3051	2580	2467	1686	-32%



EASTERN PRODUCE KENYA LIMITED - Managed Estates									
Table showing Casual leave figures from 2012 to 2019									
	2012	2013	2014	2015	2016	2017	2018	2019	Percentage change in 2019 compared to 2018
January	575	414	515	605	824	556	563	347	-38%
February	366	374	382	270	771	296	319	231	-28%
March	126	528	350	178	526	293	239	125	-48%
April	166	746	338	167	481	299	224	187	-17%
May	241	742	427	266	522	429	467	145	-69%
June	340	765	509	947	754	501	412	147	-64%
July	663	774	497	563	567	815	489	490	0%
August	636	771	788	802	824	717	441	363	-18%
Sept	723	868	637	597	649	776	380	406	7%
AVERAGE	426	664	493	488	657	520	392	271	-31%

10.2.4. Absenteeism

The absenteeism figures decreased by 54% in our own estates and decreased (25%) in managed estates in 2019 compared to 2018 similar period.

EASTERN PRODUCE KENYA LIMITED									
Table showing Absenteeism figures from 2012 to 2019									
	2012	2013	2014	2015	2016	2017	2018	2019	Percentage change in 2019 compared to 2018
Jan	536	262	215	234	227	274	911	511	-44%
Feb	334	254	203	231	200	857	555	289	-48%
Mar	233	306	248	144	143	822	779	386	-50%
April	165	250	280	161	220	1013	577	183	-68%
May	189	272	244	195	154	764	503	427	-15%
June	277	405	197	229	1108	1036	1197	378	-68%
July	241	220	287	229	6864	1101	536	333	-38%
Aug	366	249	228	222	431	961	427	60	-86%
Sept	269	261	1257	292	368	969	504	188	-63%
AVERAGE	290	275	351	215	1079	866	665	306	-54%

EASTERN PRODUCE KENYA LIMITED - Managed Estates									
Table showing Absenteeism figures from 2012 to 2019									
	2012	2013	2014	2015	2016	2017	2018	2019	Percentage change in 2019 compared to 2018
January	363	216	410	380	93	188	147	147	0%
February	125	208	304	311	181	139	211	269	27%
March	101	442	256	58	100	183	115	62	-46%
April	73	322	279	393	173	285	323	69	-79%
May	83	422	414	576	106	240	277	268	-3%
June	218	451	244	166	137	362	361	234	-35%
July	139	303	347	446	1361	162	439	284	-35%
August	283	315	399	412	207	381	309	266	-14%
Sept	253	335	353	102	120	307	261	226	-13%
AVERAGE	182	334	334	316	275	249	271	202	-25%



10.2.5. Occupational Health and Safety

Short term disability figures indicate total number of injuries that occurred to employees that warranted three days and above off duty. The table below shows a summary of the figures from 2012 to 2019. We note an increase (11%) in number of incidents in our own estates and an increase (67%) in managed estates figures. The incidents have been investigated and relevant reports sent to appropriate bodies. Health and safety committees continue to be pro-active on safety matters.

EASTERN PRODUCE KENYA LIMITED									
Table showing Short Term Disability figures from 2012 to 2019									
	2012	2013	2014	2015	2016	2017	2018	2019	Percentage change in 2019 compared to 2018
Jan	2	2	1	1	3	2	1	0	-100%
Feb	0	1	1	4	7	0	2	0	-100%
Mar	0	1	0	2	2	1	2	1	-50%
April	3	2	1	1	3	0	0	0	0
May	2	0	0	0	4	3	3	1	-67
June	1	0	2	0	1	0	0	0	0
July	1	1	5	3	1	0	0	4	100
August	1	2	0	1	2	2	1	2	100
Sept	2	1	1	3	1	3	0	2	100
TOTAL	12	10	11	15	23	11	9	3	11%

EASTERN PRODUCE KENYA LIMITED (Managed Estates)									
Table showing Short Term Disability figures from 2012 to 2019									
	2012	2013	2014	2015	2016	2017	2018	2019	Percentage change in 2019 compared to 2018
Jan	1	0	0	0	0	0	1	1	0
Feb	1	0	1	0	0	1	0	0	0
Mar	0	0	1	1	0	0	0	1	100
April	0	0	0	1	1	0	0	1	100
May	0	0	0	0	1	1	1	0	-100
June	1	0	0	0	0	1	1	1	0
July	1	0	1	0	0	0	0	0	0
August	1	0	0	0	0	0	0	0	0
Sept	2	1	0	2	0	1	0	1	100
TOTAL	7	1	3	4	2	4	3	5	67

10.2.6 Occupational Diseases

There are 3 cases of diagnosed occupational diseases due to exposure to noise was noted following the audiometric medical examination carried out in September 2019. Notification to the Area County Occupational and Safety Officer by the DHP has been done and the DOSH forms are being processed as required by the WIBA Act.

2 of the cases relate to Siret factory, Packing Section and Withering and rolling section, while the other 1 case relates to Savani factory, rolling section. The line managers have been informed accordingly to redeploy the affected parties to less noisy areas as advised by the DHP.



11. Fair-trade Premium

The table below summarizes the amount of fair-trade premium so far received by Sireet from 2012 to 2019. There was an increase (356%) in premium received.

RBDA KENYA BRANCH SIREET OEP Fairtrade Premium (US\$) Comparison 2012 to 2019									
	2012	2013	2014	2015	2016	2017	2018	2019	Percentage change in 2019 compared to 2018
Jan	21,200	4,400	52,778	38,160	18,083.50	-	4,320.00	-	-100
Feb	-	3,560	50,890	26,000	7,700	2,880	-	-	0
Mar	6,300	15,520	56,730	66,600	80,590	168,126	-	1,440	100
Apr	-	665	98,240	28,350	25,130	9,842	-	-	0
May	12,540	61,920	50,280	-	44,140	-	-	-	0
June	550	35,280	54,570	69,570	25,130	-	-	-	0
July	15,550	91,400	-	-	-	7,700	-	-	0
Aug	22,680	89,210	50,160	27,610	37,030	570	4,320	-	-100
Sept	23,080	44,216	50,440	25,460	40,120	-	-	37,990	100
TOTAL	101,900	346,171	464,088	281,750	277,924	189,118	8,640	39,430	356

12. Environment

Waste water analysis results received in the third quarter show that the factory effluent is within acceptable parameters.

Water for village use in Kibabet failed parameter tests. The Lab Assistant and the TDM have been following up and recommendations given to Kibabet estate team. Currently, there is still a parameter that needs to be looked at to ensure that potable water is supplied to the employees in Kibabet estate.

All estates continued to implement and review their environmental and forestry management plans. Follow ups were done by the Technical Department.

Environmental Self Audit was conducted and a report shared to relevant authorities (NEMA) who approved the status.



13. Risk and Compliance Update

13.1. Update on risk and compliance management

FSSC 22000 internal audits external surveillance audits done in June, 2019. The internal management review committee meeting was held and the major recommendation was continuous training of employees on use of the facility.

Renewal of licenses and certificates were processed to meet January 2019 and other timelines due within the quarter.

Social environmental audits were done in the villages during the quarter by the Social Environmental Advisor and issues raised addressed by the estates

Rain forest Surveillance 1 audit was also conducted. EPK got the best result on that audit ever recorded; A demonstration that we are exceeding set standards and are on the on the right track in terms of social environmental compliance.

Risk and Compliance Incidents

There was no incident or activity which resulted in the occurrence of a risk or compliance event which is outside the agreed risk and compliance standards.

14. Work Plan and Focus Areas

EASTERN PRODUCE KENYA LIMITED WORK PLAN FOR CSR – QUARTER 4, 2019			
Date	Venue	Activity	Objective(s)
Oct	ODs' Office, EPK	<ol style="list-style-type: none">Quarter 3 CSR Committee meetingVillage inspections and ranking by technical teamGraduation of HER Health PHEs – SavaniInitiation of HER health PHEs trainings across smallholder regions and in Kibwari	<ol style="list-style-type: none">To look at the donations requests that have come in during the first quarter and identify those to support and review progress with actions from quarter 3 meetingto check on village improvement and to Assess our compliance to RFA standards and other social standards for a satisfactory work forceTo mark completion of training sessions of the Peer Health EducatorsTo scale up PHE in smallholder areas and Kibwari estate
Nov	EPK	<ol style="list-style-type: none">Implementation and monitoring of CSR projectsVillage inspections by Grete DaveyHanding over of Mogoony community Library	<ol style="list-style-type: none">To complete all CSR approved projects within specified instructions and ensure quality is checkedto check on village conditions and improvementTo officially hand over community library project to Mogoony community
Dec		<ol style="list-style-type: none">Implementation and monitoring of CSR projects	<ol style="list-style-type: none">To complete all CSR approved projects within specified instructions and ensure quality is checked

-End-