

# EASTERN PRODUCE KENYA LIMITED



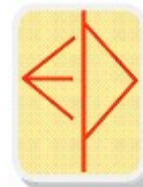
## Corporate Social Responsibility Report Quarter 2, 2024

Prepared by:

Joyce Mageto

Corporate Social Responsibility Manager

EPK - Nandi Hills



## 1. Current Significant Issues

There has been delays with supply of fertilizer from Tea board of Kenya. Farmers are growing impatient since time is lapsing for them to apply fertilizer on their farms. Options to address this are being discussed and a way forward will be provided soon.

The second quarter was marred with political undercurrents that affected CSR engagements in the community.

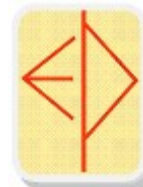
## 2. Update on Corporate Social Responsibility Plan Implementation

Progress on implementation of CSR activities is good with co-ordination and support from the CSR committee.

The table below summarises projects approved and implemented during the first quarter, 2024:

## 3. Community Projects Approved for Implementation & Status Update

CSR MONITORING MATRIX, 2 <sup>ND</sup> QUARTER, 2024		
PROJECT	INSTITUTION	STATUS UPDATE
SCIENCE LABS	KAPUTI JS	Tender adverts have been put out for these projects. Kibwari will implement using labour contract.
	CHEMOMI JS	
	KIBWARI JS	
	SIRET JS	
4 DOOR SANITATION FACILITIES	NANDI HILLS TOWNSHIP SNE	Tender adverts have been put out for these projects.
	KAPSABET SCHOOL FOR THE DEAF - BOYS SEC	
	KABOEN PRI SCH	
	TAITO DISPENSARY	
LIGHTNING ARRESTORS	CHEMARE PRI	Projects complete and scheduled for handing over.
	KIPLITITO PRI	
LOCKERS & CHAIRS	NDUROTO JS	Project complete and scheduled for handing over.
SCHOOL DESKS	BARASENDU PRI	Project complete and scheduled for handing over
SNE TABLES AND CHAIRS	LELWAK PRI SCH	Contractor engaged; Work in Progress
	NANDI HILLS TOWNSHIP PRI	
SANITARY TOWELS	OFFICE OF THE DEPUTY GOVERNOR	Sanitary towels procured and handed over to the institutions.
	KOMESHA UZAZI CBO	
	DAY OF THE AFRICAN CHILD EVENTS	
	FEMALE EMPLOYEES* WORLD MENSTRUAL AND HYGIENE DAY	
COMPUTER LAB	TABOIYAT SEC SCH	Contractor engaged; Work in Progress
TIMBER	NIBC CHURCH	Timber handed over to the institutions.
	SDA CHURCH -KTC	
	ST CHRISTOPHERS' CATHOLIC CHURCH	
	LELWAK	



CSR MONITORING MATRIX, 1 <sup>ST</sup> QUARTER, 2024		
PROJECT	INSTITUTION	STATUS UPDATE
SCIENCE LABS	CHEMOMI	These were reviewed and highlighted 4 JS science labs will be established in 2024; 2 Science labs by MC and 2 by EPK
	SAVANI	
	SINENDET	
	MOSOMBOR	
	CHOIMIM	
	KIPKOROR	
	KAPUTI	
	KIMARAN	
	SIRET	
4 DOOR SANITATION FACILITIES	OUR LADY OF PEACE GIRLS SEC SCH	These projects are work in Progress.
	CHEPSANGOR PRI SCH	
	TIGITYO PRIMARY SCHOOL	
	SAVANI SEC SCH	
DESKS	BARATON PRIMARY SCHOOL	Projects complete and handed over.
	CHEPTILILIK PRIMARY SCHOOL	
	MUGUNDOI PRIMARY SCHOOL	
LOCKERS & CHAIRS	BARASENDU PRI	Project complete and scheduled for handing over
	NDUROTO JS	
LOCAL ADMINISTRATION OFFICE FURNITURE	SIRET POLICE POST	Projects complete and handed over.
	KHARTOUM JS	
	ASSIST CHIEF - KIMAAM	
RAIN WATER HARVESTING SYSTEMS	AIC KIPCHABO PRIMARY SCHOOL	Handed Over
	SIRWA JS	Scheduled for handing over
	SOIYET PRIMARY SCHOOL	Handed over
	NANDI HILLS TOWNSHIP PRIMARY SCHOOL	WIP
COMPUTER LAB	TABOIYAT SEC SCH	Contractor engaged; Work in Progress
SANITARY TOWELS	SAMOO HIGH SCHOOL	Timber handed over to the institutions.
	CHRIST THE KING CHEPTERIT	
GI PIPES	ACK ST BARNABAS ATEBWO CHURCH	Handed over
GOLF TOURNAMENT	NANDI BEARS LADIES OPEN	Complete
RUGBY KITS	NANDI BEARS RFC	Pending handing over

### 3.1 Education

#### Intervention - School Furniture

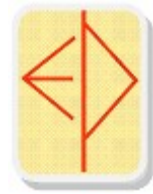
To promote lifelong learning opportunities for all, as per the SDG 4 - Quality Education, the CSR Committee approved provision of classroom furniture to Cheptililik, Mugundoi and Baraton primary schools as well as staffroom furniture to Khartoum Junior School, in quarter 1.

During the 2nd quarter, the CSR committee approved classroom furniture for 2 Special Needs Education (SNE) Schools; Lelwak SNE and Nandi Hills Township SNE. Barasendu primary school and Nduroto Junior Secondary school were also beneficiaries of classroom furniture; desks and lockers & chairs respectively.

#### Outputs/Outcomes

So far, 7 learning institutions are set to receive/have received classroom furniture.

#### Impact



Tables and chairs for SNE learners will ensure that a conducive, favourable learning environment, promotes utilisation of instructional materials thus enabling progressive learning.

Learners in primary and Junior Schools, as well as their teachers will as well enjoy improved learner-teacher interaction as a result of classroom furniture, that improves spacing and comfortable sitting plans.



*Photo showing classroom furniture at Cheptilik primary school*

#### **Intervention - Science Laboratories and Computer Laboratory**

To promote lifelong learning opportunities for all, as per the SDG 4 - Quality Education, the CSR Committee approved conversion of 4 classrooms into science labs; reduced from 8 reported in quarter 1 as a result of unforeseen challenges.

In addition, to increase computer literacy, Taboiyat secondary school is receiving a classroom upgrade into a computer laboratory

#### **Outputs/Outcomes**

Four junior secondary schools were identified (1 community school and 3 estate schools; 2 Managed clients and 1 EPK) to benefit from the Science labs.

One Computer laboratory is being established at Taboiyat Secondary School.

So far, 8 science laboratories established in schools are ready for use. These will be handed over within quarter 3 period, to ensure utilisation as the schools prepare for end of year learning assessments.

#### **Impact**

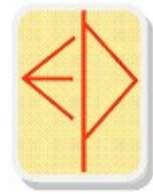
So far, 8 science laboratories established in schools are ready for use. These will be handed over within quarter 3 period, to ensure utilisation as the schools prepare for end of year learning assessments.



*Photo showing science lab-work in progress at Kepchomo Junior School*

## **3.2 Rain Water Harvesting System**

### **Intervention**



Rain Water Harvesting Systems are being installed at Sirwa JS, Soiyet Primary school and Nandi Hills Township primary schools in the 1<sup>st</sup> quarter. This will increase access to water in the schools, increase time resource for play and study as well as improve sanitation and hygiene.

#### **Outcomes**

Three Rain Water Harvesting Systems installed in schools. An average total of 2000 learners and school community members benefit from this.

#### **Impact**

At Soiyet Primary school, soil erosion from storm water previously experienced was addressed by the guttering works. The verandas remain clean and dry resulting to learners enjoying the improved ambience.



*Photo showing installed Rain water harvesting kit at Soiyet Primary School*

### **3.3 Sanitation**

#### **Intervention**

Construction of 4-door sanitation facilities to cater for the increased population and dwindling facilities of Our Lady of Peace Girls Secondary School, Chepsangor Primary School, Tigityo Primary School and Savani Secondary School.

#### **Outcomes**

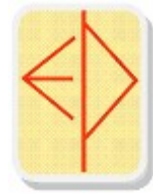
Four Learning institutions to benefit from the sanitation facilities; a total of 16 doors. This will serve an average 2500 learners and school community members.

#### **Impact**

At Nandi Hills Police station, we considered adoption of a holistic approach to sanitation, which integrates the construction of latrines with other hygiene and sanitation measures; Rain water harvesting and handwashing stations. This made it possible to better meet the health and environmental needs of the police station community.



*Photo showing a 3 door + urinal Sanitation Facility constructed at Nandi Hills Police Station*



### 3.4 Community Tabasamu

#### Intervention

We expanded Tabasamu to adolescent girls schooling in the neighbouring communities. In the 1<sup>st</sup> quarter, adolescent girls at Samoo and Christ the King Chepterit received a supply of sanitary towels to last them 2 school terms.

During the second quarter, we marked World Menstrual Hygiene Day by supplying sanitary towels to various learning institutions and to the office of the Deputy governor for supply to vulnerable groups in the community.

#### Outcomes

A total of 15,000 packets of sanitary have been distributed, benefitting an average of 5000 adolescent girls and women in the workplace and community.

#### Impact



*Our footprint on Menstrual Health and Hygiene and promoting women's menstrual health expanded during the world menstrual Health and hygiene day, to women prisoners, adolescent girls in schools and adolescent girls with disability in special learning institutions.*

### 3.5 Office Furniture

#### Intervention

To improve working conditions and community service delivery, we made office furniture for the Assistant Chiefs' office - Kimaam location, in the 1<sup>st</sup> Quarter.

During the 2<sup>nd</sup> Quarter, Office furniture was made for Siret Police Post Office.

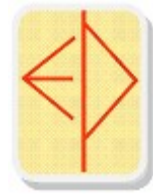
#### Outcomes

A set of 2 office furniture; 4 tables and 8 chairs were made for local administration offices.

#### Impact

A conducive working environment enables improved community service delivery.





*Photos showing office furniture being handed over to the 2 institutions*

### 3.6 Others - sports

#### **Intervention**

To support women in golf and youth in rugby, the company procured Rugby kits for Nandi Bear RFC as well as sponsored their home matches and Golf equipment for the Ladies Open golf tournament as well as sponsoring the event.

#### **Outcomes**

Nandi bears hosted a successful Ladies Open and a series of home Rugby matches.

#### **Impact**

These have improved the physical, social and well-being of the women and youth.



*Photo showing handing over of Golf Gift items*

### 3.7 Others - Timber

#### **Intervention**

To support religious institutions build their worship centres/houses, we donated assorted sizes of timber based on request and EPK capacity to 3 churches.

#### **Outputs/Outcomes/Impact**

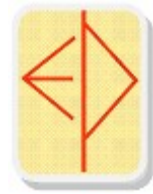
This support continues to increase our stakeholders' support on community social health



*Photo Showing the clergy of SDA Kipkoror church receiving Timber from GM-East*

### 3.8 Others – Environmental Conservation

#### **Intervention**



To mark National Tree Planting and Growing Day as directed by the President, and to Mark world Environment Day, EPK participated in a number of planned activities by the county Government and own initiatives of tree planting.

#### Outputs/Outcomes/Impact

During the month of May, EPK estates planted a total of 14371 indigenous trees covering 30 Ha.



*Photo showing Kibabet estate joined by community members in a tree planting activity at Kibabet wetlands*

#### 4. Partnerships

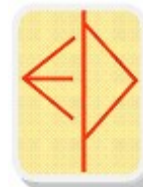
NTR

#### 5. CSR Financial Summaries

GROUP LEVEL SUMMARY OF DONATIONS QUARTER 2, 2024					
Estate	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Chemomi	85,527	259,069			344,596
Nandi Office	18,247,926	6,994,394			25,242,320
Kaboswa	-	-			0
Kibabet	194,000	195,764			389,764
Savani	585,053	48,000			633,053
Siret	343,000	478,993			821,993
Sitoi	199,093				199,093
Kapsumbeiwa	78,000	150,000			228,000
Kipkoimet		101,863			101,863
Kepchomo	-	282,222			282,222
GCW					0
Kibwari	-				0
<b>Sub total</b>	<b>19,732,599.00</b>	<b>8,510,305.00</b>	<b>0.00</b>	<b>0.00</b>	<b>28,242,904</b>

ESTATE LEVEL SUMMARY OF DONATIONS QUARTER 2, 2024					
Estate	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Chemomi	45,649	-			45,649
Nandi Office	-				0
Kaboswa	-				0
Kibabet	-				0
Savani	20,787	45,984			66,771
Siret	24,327				24,327





Sitoi	27,480	96,600			124,080
Kapsumbeiwa	10,034				10,034
Kipkoimet					0
Kepchomo	10,420	4,626			15,046
Kibwari	216,250				216,250
<b>Sub total</b>	<b>354,947.00</b>	<b>147,210.00</b>	<b>0.00</b>	<b>0.00</b>	<b>502,157.00</b>

COMBINED SUMMARY OF DONATIONS QUARTER 4					
Estate	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Chemomi	131,176	259,069	-	-	390,245
Nandi Office	18,247,926	6,994,394	-	-	25,242,320
Kaboswa	-	-	-	-	0
Kibabet	194,000	195,764	-	-	389,764
Savani	605,840	93,984	-	-	699,824
Siret	367,327	478,993	-	-	846,320
Sitoi	226,573	96,600	-	-	323,173
Kapsumbeiwa	88,034	150,000	-	-	238,034
Kipkoimet	-	101,863	-	-	101,863
Kepchomo	10,420	286,848	-	-	297,268
Kibwari	216,250	-	-	-	216,250
<b>Sub total</b>	<b>20,087,546.00</b>	<b>8,657,515.00</b>	<b>0.00</b>	<b>0.00</b>	<b>28,745,061.00</b>

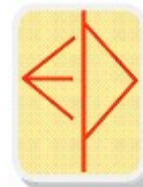
## 6. Workplace

### 6.1 Employee Engagement

We note a 21% increase in number of employees in our own estates, and 23% increase in managed estates in 2024 compared to the same period in 2023. This is attributed to increase in crop.

	2020	2021	2022	2023	2024	Percentage change in 2024 compared to 2023
Jan	5921	5261	4314	5157	6034	17%
Feb	6131	4745	3538	3744	5435	45%
Mar	5949	5157	3958	3340	5196	56%
Apr	6017	5395	4354	4807	5372	12%
May	5881	5634	5202	5625	5796	3%
June	6054	5674	5472	5486	6150	12%
<b>AV.</b>	<b>5992</b>	<b>5311</b>	<b>4473</b>	<b>4693</b>	<b>5663</b>	<b>21%</b>

	2020	2021	2022	2023	2024	Percentage change in 2024 compared to 2023
--	------	------	------	------	------	--



	0	1	2	3	4	
Jan	168 0	148 2	122 4	147 4	172 2	17%
Feb	176 3	136 5	100 1	116 8	152 8	31%
Mar	168 2	148 1	106 2	945	150 2	59%
Apr	171 2	149 9	114 6	127 0	152 1	20%
Ma y	168 6	157 6	144 8	158 4	179 3	13%
Jun e	179 2	168 2	155 6	156 3	181 4	16%
AV.	171 9	151 4	124 0	133 4	164 6	23%

### 6.2 Sick Leave

The table below indicates the sick leave figures from 2020 to 2024. So far, an increase (41%) has been observed in the average number of sick leave days taken in own estates and 133% increase in managed estates figures compared to 2023 similar period.

	2020	2021	2022	2023	2024	Percentage change in 2024 compared to 2023
Jan	318	406	539	502	746	49%
Feb	466	309	375	402	612	52%
Mar	437	490	561	401	764	91%
Apr	430	399	438	344	552	60%
Ma y	457	509	446	412	629	53%
Jun e	585	520	669	712	597	-16%
AV.	448	438	504	462	650	41%

	2020	2021	2022	2023	2024	Percentage change in 2024 compared to 2023
Jan	129	42	81	107	159	49%
Feb	70	36	46	87	310	256%
Mar	105	63	20	54	192	256%
Apr	324	78	37	49	110	124%
Ma y	98	102	67	83	128	54%
Jun e	170	99	175	90	194	116%
AV.	149	70	71	78	182	133%

### 6.3 Casual Leave

There was an increase (78%) in average number of casual leave taken in our own estates and (64%) increase in Managed estates compared to 2023 similar period.

	2020	2021	2022	2023	2024	Percentage change in 2024 compared to 2023
Jan	188 4	214 2	178 0	297 7	4015	35%
Feb	190 2	145 5	129 6	206 3	3006	46%
Mar	186 5	217 9	128 4	109 3	2352	115%
Apr	949	158 8	121 1	723	4000	453%
Ma y	116 4	183 0	158 3	215 2	2887	34%
Jun e	124 0	218 6	258 8	216 5	3636	68%



AV.	150 0	189 6	162 3	186 2	3316	78%
-----	----------	----------	----------	----------	------	-----

	2020	2021	2022	2023	2024	Percentage change in 2024 compared to 2023
Jan	383	303	392	644	1157	80%
Feb	418	328	279	582	744	28%
Mar	371	447	194	371	642	73%
Apr	82	283	304	120	563	369%
May	207	387	403	338	525	55%
June	199	449	557	621	767	24%
AV.	276	366	355	446	733	64%

#### 6.4 Absenteeism

The absenteeism figures increased by 54% in our own estates and decreased (17%) in managed estates in 2024 compared to 2023 similar period.

	2020	2021	2022	2023	2024	Percentage change in 2024 compared to 2023
Jan	132	133	155	467	450	-4%
Feb	131	134	135	393	442	12%
Mar	136	137	132	111	403	263%
Apr	158	160	114	213	354	66%
May	193	227	199	92	493	436%
June	160	224	161	407	441	8%
AV.	151	169	149	280	430	54%

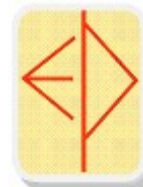
	2020	2021	2022	2023	2024	Percentage change in 2024 compared to 2023
Jan	193	80	86	30	26	-13%
Feb	183	52	84	27	27	0%
Mar	186	30	35	44	28	-36%
Apr	155	93	60	22	15	-32%
May	116	98	39	23	33	43%
June	82	77	41	19	25	32%
AV.	152	71	57	27	25	-7%

#### 6.5 Occupational Health and Safety

Short term disability figures indicate total number of injuries that occurred to employees that warranted three days and above off duty. We note 70% increased change in number of incidents in our own estates 0% in managed estates figures. Health and safety committees continue to be pro-active on safety matters.

	2020	2021	2022	2023	2024	Percentage change in 2024 compared to 2023
Jan	1	1	0	1	3	200%
Feb	1	0	2	1	2	100%
Mar	3	2	1	2	2	0%
Apr	1	0	0	1	1	0%
May	2	2	1	5	4	0%
June	0	1	1	0	5	-100%
TOTAL	8	6	5	10	17	70%

	2020	2021	2022	2023	2024	Percentage change in 2024 compared to 2023
--	------	------	------	------	------	--



---

Jan	0	0	0	0	0	0%
Feb	0	0	0	0	1	-100%
Mar	1	0	0	0	0	0%
Apr	0	0	0	1	1	0%
May	0	0	0	0	0	0%
June	0	0	0	1	0	-100%
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0%</b>

#### 7. Fair-trade Premium

The table below summarizes the amount of fair-trade premium so far received by Sireet from 2022 to 2024. There was a decrease (-68%) in premiums received.

	2022	2023	2024	Percentage change in 2024 compared to 2023
Jan	0	0	0	0%
Feb	0	0	0	0%
Mar	0	0	0	0%
Apr	0	0	0	0%
May	2190	1440	0	-100%
June	0	2880	1380	-52%
<b>TOTAL</b>	<b>2190</b>	<b>4320</b>	<b>1380</b>	<b>-68%</b>

**-END-**